

UNITED COMMUNITY AND FAMILY SERVICES _____ JOB DESCRIPTION

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| Department: Behavioral Health Services | Incumbent: FLSA Status: Nonexempt | Title: Early Childhood Clinician Grade: |
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PURPOSE

Counsel individuals, families, couples or groups regarding psychological, behavioral or emotional problems by developing and implementing clinical assessment and clinical treatment plans in a home or community based setting by performing the following duties. This position is required to obtain the signature of a licensed clinician on all documentation

REPORTS TO

- Program Supervisor

SUPERVISORY RESPONSIBILITIES

- This job has no supervisory responsibilities

ESSENTIAL DUTIES AND RESPONSIBILITIES – include the following. Other duties may be assigned.

- Assess, evaluate and diagnose mental, emotional, developmental and behavioral difficulties in individuals, couples and families based on clinical standard of practice in a home or community based setting;
- Formulate treatment plans and treatment plan reviews based on assessments
- Provide clinical/consultative treatment services that are strength based and client centered to individuals, groups, families and couples
- Maintain line of communication with supervisor and support staff, and coordination of treatment with psychiatrists
- Coordinate services with other relevant providers involved in a given case (e.g. school personnel, Department of Children and Families, courts, etc.)
- Complete all required documentation for treatment planning, billing, and licensure within a timely manner
- Provide support to clients in a an integrated health care delivery system
- Participate in professional activities such as : community education sessions, clinical conferences, meeting with representatives of community groups
- Respond to crises, assess need, formulate disposition and implement appropriate level of care
- Teach child development attachment and parenting skills as deemed necessary

A minimum of 70% travel may be required

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

CULTURAL COMPETENCE

- Exhibit knowledge of the culturally diverse client base, co-workers, funders, and community groups, while fostering a caring and understanding environment

EDUCATION AND EXPERIENCE

The following Education and Experience represent the required minimum qualifications unless mandated otherwise by a current Grantor and/or Regulatory party. In most instances the requirements of the current Grantor and/or Regulatory party shall take precedence.

Secondly, consideration of part-time shall be prorated accordingly:

Master's degree (M.A., M.F.T., M.S.W.) plus 1 – 3 years experience;
(Internship experience can be counted towards this 1 – 3 year period)
LCSW, LMFT or LPC preferred

HIPAA COMPLIANCE

- This position will have minimum necessary access and authority to protected health information (PHI), as required by the essential duties and responsibilities of the position.

LANGUAGE SKILLS

- Ability to read, analyze, and interpret clinical/technical journals, financial reports, and legal documents
- Ability to respond to common inquiries or complaints from clients, regulatory agencies, or members of the business community
- Ability to effectively present information to management, public groups, and/or business community leaders

MATHEMATICAL SKILLS

- Ability to work with mathematical concepts such as probability and statistical inference
- Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations

REASONING ABILITY

- Ability to define problems, collect data, establish facts, and draw valid conclusions
- Ability to interpret an extensive variety of clinical/technical instructions and deal with several abstract and concrete variables

CERTIFICATES, LICENSES, REGISTRATIONS

- A valid divers license is required

OTHER SKILLS AND ABILITIES

- Ability to effectively use MS Office Suite, Internet, and email

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to talk or hear
- The employee frequently is required to stand; walk; sit; use hands/fingers
- The employee may occasionally use hands and fingers, push/pull, lift and/or move up to 25 pounds with assistance
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is occasionally exposed to potentially violent clients and families
- The noise level in the work environment is usually moderate